

Dear Arts & Crafts Vendor,

The Brenham Maifest, a “German Tradition”, is celebrated every year the Friday and Saturday of Mother’s Day week-end. Events include Arts & Crafts Show, German Music, German Village, Kinder Village, Parades, Antique Car Show, Jr. & Sr. Coronations and Food & Refreshment,. The Maifest originated from the German Volkfest held from 1874 to 1880 . We will be working with the Washington County Chamber of Commerce to promote the Maifest throughout the state.

As festival coordinator I am the contact person for the Arts & Crafts. At anytime should you have any suggestions please feel free to call me. I will be available to listen to your concerns to help make things better for all of us. The Brenham Maifest Association is in the process of bringing GERMAN back into the Maifest, to keep our local heritage and tradition for years to come. Two years ago we started the “German Village” and it was a huge success. Last year we added the “Kinder Village”. Again we have an excellent entertainment line up consisting of music, singing and clogging.

On behalf of the Brenham Maifest Association, I would like to invite you to participate as an arts & crafts vendor. **Please note: All items MUST BE handcrafted or German related items (clothing, gift items, etc).** No commercial items, please! Please see the enclosed “Rules & Regulations” section for booth cost and size. Booths will be pre-assigned.

Enclosed is an Arts & Crafts exhibit contract. The contract outlines information pertaining to the booth space rental. Please submit a booth photograph and give a brief booth description. Booth spaces will be pre – assigned. Every effort will be made to keep like items separated from each other (if at all possible).

Please complete the enclosed contract and return to the address listed below along with your booth fee. The contract will then be signed and returned to you along with you assigned booth number.

We look forward to having you as part of our 119th MAIFESTIVAL. We do appreciate your input, and your patience in trying to re-establish our event.

For additional information call **979 830 5393**

Sincerely,

Juelene “Julie” Jaster
Event Coordinator
Brenham Maifest Association

Rules and Regulations for Brenham Maifest Festival Vendors

Booth Size & Cost: (All booth are outdoors. Booths will be pre-assigned and marked off.)

Size: 12 x 12

Cost:

If paid between February 1 to March 31	\$35.00 per booth
If paid between April 1 to April 30	\$50.00 per booth
If paid May 1 and after	\$75.00 per booth

Hours of Operation: Saturday, May 9, 2009 from 10:00 a.m. until 7:30 p.m.

Juried:

All festival vendor booths will be juried, therefore it is important you submit photograph(s) and give a brief description of your booth. **All items must be hand crafted or German related items (clothing, gift items, etc.)**. (No nudity items, no obscene wording or photos on any items.) Should any improper items be found for sale or displayed in your booth, you will be asked to close your booth and leave the grounds.

Electricity: Available upon request.

Set-Up of Booth:

Exhibitors may begin setting up at 7:00 a.m.. (Booths must be set-up and ready for operation by 10:00 a.m.) Vendors will receive an exhibitor pass for unloading/loading purposes only. You will be allowed to drive to a point near your booth space to unload/load your wares and equipment. **Unload your vehicle and move vehicle to the parking areas before you begin setting up your booth.** Booth assignments will be pre-assigned and will not be changed without prior permission of the Director in charge and then only if the reason(s) for change is acceptable. The Director's decision is final. This is an outdoor festival and the ground may not be level, therefore you must provide your own boards, bricks, etc. to level your table(s), tents and showcases. You are responsible for providing your own table(s), tents, extension cords, etc..

All vendor vehicles must be removed from the festival area by 9:00 a.m.. Should you be unable to arrive in time to meet the set-up deadline, please contact the Arts & Crafts Director and let her know of your anticipated time of arrival. Failure to do so will result in forfeiture of your booth.

Vendor Vehicles & Parking:

No vendor vehicle(s) will be allowed on the festival grounds between 9:00 a.m. and 7:30 p.m..

Parking is available near the festival grounds. As we are governed by city laws, please do not park in a non-parking area.

Dismantling of Booth:

Booths must remain open until 7:30 p.m.. Exhibitors may begin dismantling of their booth at 7:30 p.m. and off the grounds by 10:00 p.m.. Before bringing your vehicle onto the grounds please have your wares and equipment ready for loading. Vehicle movement will be tightly controlled by security. Vehicle entry privileges are designed to assist all vendors with the process of setting up or breaking down their booths. In addition, the guidelines controlling vehicle entry are designed to enhance the safety of the festival attendees and the smooth and safe flow of traffic in the festival area. Please understand that your cooperation is vital. Failure to adhere to simple instructions may result in festival vendors being removed from the grounds by security personnel.

If for some unexpected reason you have to depart the festival prior to closing time, please contact director. Items must be transported to your vehicle. Vehicles will not be allowed inside the festival area.

Sales Tax: All vendors must have a sales tax permit. Vendor will be responsible for collecting and paying all taxes if acceptable.

Exhibitor Employees: Anyone helping exhibitor in their booth must be aware of the rules and regulations pertaining to the booth space.

Security: No over night security.

Liability and Insurance:

The Brenham Maifest Association and the City of Brenham are not responsible for any loss, damage, or injury to products or exhibitor. Exhibitor will hold harmless the Brenham Maifest Association and the City of Brenham. Exhibitor will be solely responsible for their booth.

BRENHAM MAIFEST ASSOCIATION

Exhibit Contract

Name of Exhibitor: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: Day _____ Evening _____

Number of Booth Required: _____ Amount Paid: _____

Brief description of items to be sold: (include photograph if possible): _____

Sales Tax ID #: (all vendors must have a sales tax permit) _____

Booth Payment:

Booth payment must be made at time contract is submitted. Please read the rules and regulation section of contract, sign and return this page with your check, money order, or cashiers check **Payable** to the **Brenham Maifest Association** and **mailed** to:

**Juelene "Julie" Jaster
Brenham Maifest Association
P O Box 1588
Brenham, TX 77834-1588**

The Brenham Maifest Association reserves the right to reject or accept any items to be sold by exhibitor.

I have read and agree to abide by the Brenham Maifest Association Rules and Regulations for festival vendors.

Exhibitor Signature

Date

Brenham Maifest Representative Signature

Date